



Office of Global Affairs

UCO International Services
100 N. University Drive NUC Rm117
Edmond, OK 73034
Phone: 405-974-23-90
Email: international@uco.edu

Application for J1 Visa Sponsorship Extension for Faculty

IMPORTANT: If the J1 exchange visitor applying for extension is subject to the two-year home country residence requirement as stated on J1 visa received for initial J1 program, the requirement must still be fulfilled after the extended program ends. If a waiver was filed or approved by DOS, please do NOT complete this form.

1. Name of J1 Scholar/Professor: (Last Name) (First Name) (Middle Name[s])

2. SEVIS ID Number on Current DS-2019 above the bar code: N

3. Program ending date on Current DS-2019: Month/Day/Year/

4. New Appointment Dates at UCO covered with sufficient funding: (Do not include future dates with no funding currently available. Extension can be done again BEFORE extended end date when proof of funding is available if the DS-2019 has not reached maximum limit allowed by the J1 category.)

From: Month/Day/Year/ To: Month/Day/Year/

5. Current J1 Category As Listed on DS-2019:

a. Research Scholar: a faculty member, post-doc, research associate or a person with similar education or accomplishments at home institution whose primary purpose at University of Central Oklahoma is to conduct academic or scientific research.

b. Professor: a faculty member, post-doc, research associate or a person with similar education or accomplishments at home institution whose primary purpose at University of Central Oklahoma is to teach.

(Time limit for both Professor and Research Scholar: A maximum of five years by law including time spent in other US institutions prior to coming to University of Central Oklahoma or time spent abroad conducting academic activities during the same program.)

Short-term Scholar: (Time limit: A maximum of six months with NO extension by law.) a professor, research scholar, specialist, or person with similar education or accomplishments whose primary purpose at University of Central Oklahoma is to lecture or conduct research on short-term basis.

6. Brief description of Research/Teaching/Studying at UCO for extended period:

7. If J2 dependents are with J1 visitor, will they be included for extension? Yes* No

*If yes, personal funding for J2 dependents required (see explanation below).

8. Source(s) Of Funding

Funding Requirement for research scholar or professor: In order to minimize incentives for illegal off-campus employment, a University-wide policy has been established that all funding to support J1 exchange visitors in the categories of "professor", "research scholar" and "short-term scholar" during their stay at UCO must come from **non-personal** sources. The non-personal funding can be a combination from the J1 scholar/professor's home institution, another sponsoring institution, and/or UCO and must be documented to yield a minimum of **US\$32,000 per year or \$2666 per month**.

(Note: The minimum salary for Post-Doctoral Appointments is non-contractual. If the FASN minimum changes, funding requirement for the J1 Professor/Research Scholar/Short-term Scholar may be adjusted accordingly.)

Funding Requirement for J2 dependents: If the J1 visitor has J2 dependents whose DS-2019 will also be extended, proof of additional funding (\$5,000/year for spouse plus \$3,500 for each child) will be required. Funding for dependents can be from personal sources.

List all sources applicable: **DOLLAR AMOUNT for period covered by this request only**

A) University of Central Oklahoma Funds, *including grants paid through payroll* \$ _____

Fund/Grant Name and budget # _____

B) Non-UCO Funding:

Sponsoring Institution: _____ \$ _____

Sponsoring Institution: _____ \$ _____

C) Funding for dependents (if personal funding, please provide original financial documents of \$5,000/year for spouse plus \$3,500 for each child) \$ _____

Will visitor be paid UCO Payroll Department? Yes No

Will visitor be eligible for UCO Employee health benefits? Yes No

If yes, effective dates of health benefits: _____ / _____ / _____ to _____ / _____ / _____
month/ day / year month/ day / year

IMPORTANT – HEALTH INSURANCE REQUIREMENT FOR J-1/J-2 EXCHANGE VISITORS

All J-1 Exchange Visitors are required by law to carry health insurance for themselves and accompanying family members in J-2 status. University of Central Oklahoma requires its international students and scholars to carry minimum Health Insurance Coverage as follows:

- The alternate coverage is currently active and the student agrees to maintain the health insurance coverage throughout the current semester.
- The plan offers an annual minimum of \$100,000.00 in coverage per accident or illness.
- The plan must include a minimum of \$25,000.00 for repatriation of remains
- The plan must include a minimum of \$50,000.00 for evacuation of remains .
- Plan deductible does not exceed \$500 per accident or illness per policy year.
- Plan covers inpatient and outpatient medical care within commuting distance of the University of Central Oklahoma campus area. Coverage that is only for emergency room care is not acceptable.

Must be an insurance plan (not a reimbursement plan) and the underwriting company must have a rating of either "A" or above by A.M. Best, "A-1" or above by Insurance Solvency International Ltd., "A -" or above by Standard & Poor's Claims-paying Ability, "B +" or above by Weiss Research, Inc.

Checklist of Documents to Attach to This Application:

1. Copy of renewal letter of appointment/invitation with clarification of funding sources
2. If not funded by UCO, proof of funding in English
3. Evidence of health insurance continuing coverage (copy of current insurance card and plan details; proof must be in English of alternate insurance coverage for full extended period of new DS-2019)
4. Visitor's own very brief research/teaching plan (less than half page)
5. Copies of passport photo page and expiration date of J1 visitor and & J2 dependents (if any)
6. Copies of most recent I-94 card, visa and DS-2019s for J1 visitor and all J2 dependents if any
7. Proof of English proficiency. Proficiency can be proven in the form of a letter from inviting faculty member stating the exchange visitor is proficient in English or by providing an English proficiency exam.

J1 Exchange Visitor Declaration: I declare that I have not filed and must not file for a waiver for the two- year home country residence requirement when this application for J1 extension is being processed.

J1 Exchange Visitor Signature: _____ **Date:** _____

Sponsoring Department: _____

Faculty Sponsor Name _____

Faculty Sponsor Signature: _____ Phone _____ Email _____

Name and Title of Individual Completing This Form _____

Phone _____ E-mail _____